

Broughton Village Show Trade Stand Application Form

Please fill in the form below and send to **broughtonvillageshowraffle@gmail.com** by **July 31st 2023**, or hard copies to **36 Northampton Road, Broughton**. Please note that this application does not confirm acceptance. We aim to confirm space by **7th August 2023** if successful.

Please accompany your application form with photos of your products you will be selling.

1. Exhibitor Details	
Company Name	
Contact Name	
Email	
Phone Number	
Address	
Website	
Brief description of your company	
Brief description of all types of products/services to be on display and for sale	
What will you be demonstrating? Does this require any safety measures?	
Your bestselling product:	
Price range of your products:	
Where are your products sourced / made?	
3. Stand Space details	
What size of trade stand do you require?	
Do you require electric? (If it is available there will be an extra charge)	
In submitting this application, I/we confirm that if we are accepted to exhibit I/we will comply with any obligations set out by the Broughton Village Show committee	
Name (printed)	

Terms and Conditions for the Village Show

1. To be an exhibitor you must include some part of a demonstration relating to the production of your products.
2. The stall cost is £20. All products sold must be locally produced, no reselling of pre-brought items will be allowed and if present will be asked to be removed.
3. The organisers carry public liability insurance in respect of their own activities, but stall holders will be responsible for theft or damage to their own goods. All stall holders must have their own public liability insurance where appropriate, a copy of which must be sent to us with this booking form.
4. Exhibitors must be residents or people who work in Broughton and Little Cransley, attend Broughton School / Pre School or hold membership to any club / association based in Broughton and Little Cransley.
5. The village show is open to the general public from 2pm - 5:30pm. Due to the traffic and arrangement of exhibiting cars, all stands must be fully assembled by 1pm and vehicles must be removed from the exhibition area.
6. No stall is to be dismantled before the end of trading at 5pm.
7. We regret that exhibitors are not able to specify the exact location of their stand/space; however, we will attempt to be accommodating where possible.
8. The deadline for applications is **31st July 2023**. However, in exceptional circumstances, or if space is available, applications may be accepted after this date at our discretion. Broughton Village Show Committee reserves the right to refuse an application.
9. Full payment must be made once your application has been accepted. The due date for this will be 28 days after the acceptance date. If payment hasn't been received by the due date, your booking will be cancelled without notice. This payment is non-refundable.
10. Pitches with electric will incur a separate fee. **NO PRIVATE GENERATORS ALLOWED ONSITE.**
11. We regret that refunds will not be given for bookings cancelled by exhibitors.
12. Please note exhibitors will be accepted according to their suitability and not on a first come, first served basis, submission of your application form does not guarantee a place at the village show.
13. Exhibitors will be liable for any damage they cause to any equipment, street furniture, council or private property at the village show. No blame or liability will be passed on to Broughton Village Show Committee or Broughton Playing Fields Association under any circumstances.
14. Exhibitors are asked to keep their surrounding area as clean as possible throughout the village show. Stallholders are responsible for the safe and responsible disposal of any waste produced by themselves.